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| **CABIN CREW DEPARTMENT** | **PURSER UPGRADE FORM** | VJC-CCD-F-018 ISS01/ REV 00 2022 |

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| --- | --- | --- | --- |
| ***CREW’S NAME*** |  | | ***PHOTO***  ***(4x6)*** |
| ***DATE OF BIRTH*** |  | |
| ***VJC ID’S NUMBER*** |  | |
| ***GENDER*** | MALE ◻ | FEMALE ◻ |
| ***VJ JOINNING DATE*** |  | |
| ***NATIONALITY*** |  | |
| ***GROUP*** |  | |

|  |  |  |  |  |  |  |  |
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| ***CRITERIA*** | ***CANDIDATE’S EVALUATION***  *(Please fill in block letters & don’t fold)* | | | | ***CCD’S CHECK*** | | |
| ***YES*** | ***NO*** | ***REMARK*** |
| ***ENGLISH PROFICIENCY SCORE*** *(TOEIC: 600; IELTS: 4.5; TOEFL PP: 450; TOEFL IBT 50; Bachelor of English Major)* | *TOEIC* | *IELT* | *TOEFL* | *OTHER* | ◻ | ◻ |  |
|  |  |  |  |
| ***OTHER LANGUAGE*** *(Third Language)* |  | | | | ◻ | ◻ |  |
| ***ACCUMULATED FLYING HOURS*** *(Minimum 36 months working as Cabin Crew and 2000 hours flight time without any period of break)* |  | | | | ◻ | ◻ |  |
| ***WORKING PERFORMANCE*** *1. No violation in company policy, security, safety, service and CRM in last 12 months.* |  | | | | ◻ | ◻ |  |
| ***2.*** *No sick leave more than 06 days in the last 12 months.* |  | | | | ◻ | ◻ |  |
| ***3.*** *Recurrent result* | *SEP* | *SEC* | *FA* | *DGR* | ◻ | ◻ |  |
|  |  |  |  |

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| ***OVERALL EVALUATION*** | ***SATISFACTORY*** | ***UNSATISFACTORY*** | ***COMMENTS*** |
| ◻ | ◻ | *…………………………………………………*  *…………………………………………………*  *…………………………………………………*  *…………………………………………………* |
| *DATE: …………………………………………………* | |
| *SIGNATURE: …………………………………………………* | |